

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting** on **6 Aug 2024** these minutes were **confirmed as presented**.

Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 19 June 2024
Time:	6:00 pm to 7:23 pm (NZST)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Aaron Moore (Chair), Kim Webby, Lizzie Briscoe, Megan Hurley, Shane Robinson, Cole Komarkowski
Attendees:	Tania Potaka
Apologies:	Matthew Butler, Lisa Agent

1. Opening Meeting

1.1 Prayer and Karakia

1.2 Present and Apologies

1.3 Interests Register

2. Regular Items

2.1 Confirm Minutes

Board Meeting 8 May 2024, the minutes were confirmed as presented.



Carried as presented

Carried as presented

Decision Date:	19 Jun 2024
Mover:	Shane Robinson
Seconder:	Kim Webby
Outcome:	Approved

2.2 Action Item List

Due Date	Action Title	Owner
8 May 2024	New Board Members	Shane Robinson
	Status: Completed on 9 May 2024	

Due Date	Action Title	Owner
13 May 2024	Share SchoolDocs link Status: Completed on 13 Jun 2024	Shane Robinson

2.3 Principal's Report

- We continue to have a rising roll with students starting in year groups across the school. We will review our 2025 roll to consider the classroom structure for next year.
- A New Entrant role growth classroom will be opened in week 8 of Term 3 with Jenna Reddy returning to teach. Shona Morris will support rooms 6 & 7 in Term 3 until the roll growth class opens.
- School Docs - the Board accepts using School Docs policies. A link to our School Docs site should now be added to our website.
- Mid year Reports will be sent home to families at the end of the term.
- Student Updates - we have had a Stand Down, a transition back to school for a student and a MOE directed enrolment.
- Sickness is high and this is having an impact on students and staff.
- Curriculum changes - the government has signalled there will be some changes to the curriculum.
- Attendance data Term 1 - the data was discussed. Shane will put together a Newsletter article to share with families.



School Docs Policies

The Board formally accept School Docs policies.

Decision Date: 19 Jun 2024
Mover: Aaron Moore
Seconder: Lizzie Briscoe
Outcome: Approved



Attendance - Newsletter Article

Shane will add some details on attendance in the next Newsletter.

Due Date: 5 Jul 2024
Owner: Shane Robinson



Principal's Report

Principals report approved

Decision Date: 19 Jun 2024
Mover: Cole Komarkowski
Seconder: Lizzie Briscoe
Outcome: Approved

2.4 Finance Report

- IRF funding - we have received extra funds to support students.
- Principal PD line - an error in coding has been corrected



Finance report

Approved

Decision Date: 19 Jun 2024
Mover: Aaron Moore
Seconded: Megan Hurley
Outcome: Approved

2.5 Property Update

- Carpark - is now open. The old driveway is still being used to access the new classroom project. Once the project is complete and the temporary road is removed, the bollard will be padlocked in the driveway to make this pedestrian access only.
- Bus access - there is no longer space for buses to drop off and pick up students in front of the school. Buses will be asked to use the public bus stop when we have a booking. Buses cannot enter the car park.
- Classroom block - this is on track to finish in September.
- Trapping - we are still catching rodents.
- Field - we have been in comms with MOE & council to fix the field once the temporary road is moved.

2.6 Grant Applications



Grant applications

Approved applying for:

- Pub Charity for \$16,000 towards the cost of activities for the Year 7/8 camp to Makahika
- Pelorus Trust for \$5,000 towards accommodation cost for the Year 7/8 camp to Makahika and \$4,000 for transport to Makahika
- Four Winds Foundation for \$10,000 towards costs of ipad and chromebooks

Decision Date: 19 Jun 2024
Mover: Cole Komarkowski
Seconded: Megan Hurley
Outcome: Approved

3. External Updates

3.1 MCA Update

- Aaron Moore is now the chair of the Maungaraki Community Association following the annual meeting.
- The MCA is wanting to change to an incorporated society.

- Maungaraki Views hasn't been produced this year and they are hoping to start this up again.

3.2 Home & School Update

- Megan will handover the Home & School activities at the end of the year.
- Disco - the numbers are still being finalised. It should make around \$3k.
- Pizza Lunches - we will have another one at the end of the term
- We have a Movie Night, Quiz night and Community Carols at the end of the year.

4. Public Excluded / In Committee

5. Close Meeting

5.1 Close the meeting

Next meeting: Board Meeting - 6 Aug 2024, 6:05 pm

Signature: _____

Date: _____